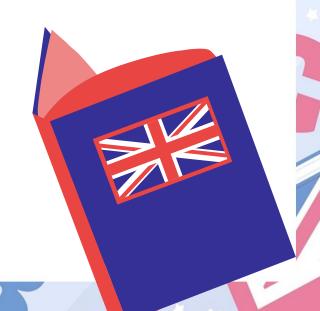


หัวข้อเรื่อง(Topics)

- 1. Vocabulary
- 2. Listening and Reading Passages
- 3. Grammar Focus
- 4. Worksheets



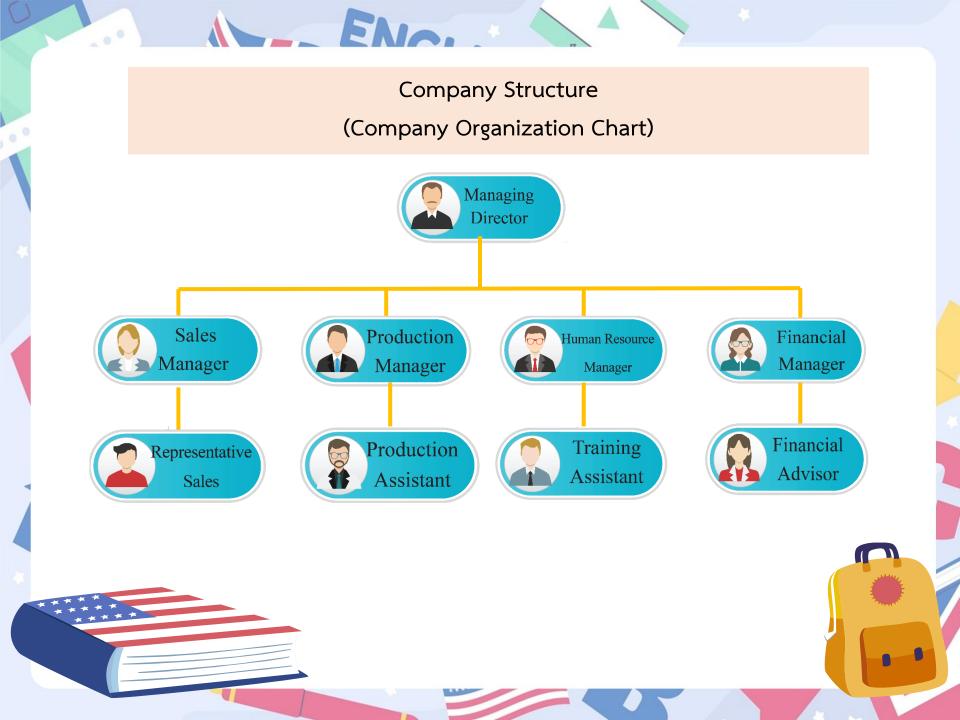
Vocabulary

Read the following vocabularies.

Vocabulary	Meaning
Company structure	โครงสร้างบริษัท
Managing Director	กรรมการผู้จัดการ
Sales Manager	ผู้จัดการฝ่ายขาย
Production Manager	ผู้จัดการฝ่ายผลิต
Human Resource Manager	ผู้จัดการฝ่ายทรัพยากรมนุษย์
Sales Representative (Sales Rep)	ตัวแทนจำหน่ายฝ่ายขาย
Training Assistant	ผู้ช่วยฝ่ายฝึกอบรม
Financial Advisor	ที่ปรึกษาฝ่ายการเงิน
Development Department	แผนกพัฒนา
Economic problems	ปัญหาเศรษฐกิจ
Quality Control Department	แผนกควบคุมคุณภาพ
Related to	เกี่ยวข้อง

Vocabulary	Meaning
Investor	นักลงทุน
Political systems	ระบบการเมือง
Manufacturer	ผู้ ผลิต
Contact with	ติดต่อกับ
Divide into	แบ่งแยก
Responsible of	รับผิดชอบ
In charge of	รับผิดชอบ
Section	แผนกย่อย
Look for	ค้นหา
Communication	การติดต่อสื่อสาร
Comfortable	สะดวกสบาย
Avoid	หลีกเลี่ยง

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Listening and Reading

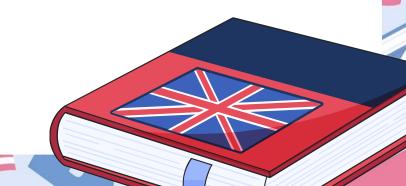
Listen and read the following passages. (Passage A and B)

Passage A:

New Offi ces for PFIZER



Pfi zer is a branch of the pharmaceuticals company. The new offi ces are a better place for teams and communication. Communication between the departments was also very important. Medical, Marketing, and Sales Departments are connected by stairs and small meeting areas between the fl oors. Comfortable place to work, with a balance of open spaces for good communication, and small spaces for individual work.



Passage B: Where are the Asian Companies?





Forbes calls their list the A-list of the Best

Big Companies, but companies from the United States and Europe seem overly represented on Forbes' A-list.

Companies hire relatives or friends as managersor that use political ties to avoid economic problems typically do not have stable growth. Both the legal and political systems in some countries allow businesses to operate in ways considered unethical by business standards in Europe and North

America. Such practices make these companies poor choices for investors and thus remove these companies from Forbes' A-list.

ENO

Grammar Focus

Prepositions of Place

1. above/below



The boy is above the box and the box is below the boy.





The box is on the boy.

3. behind/in front of



The box is behind the boy and the boy is in front of the box.

5. between



The boy is between the boxes.

4. next to



The boy is next to the box and the box is next to the boy.

6. inside/outside



The boy is inside the box and the ball is outside.

1. into/out of

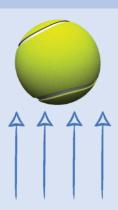


The ball is into the box.

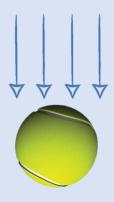


The ball is out of the box.

2. up/down

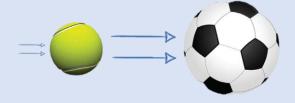


The ball is up.



The ball is down.

3. along/around



The small ball is along the bigger ball.

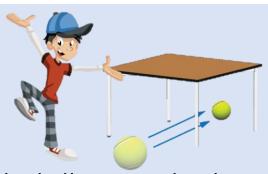


The small ball goes around the bigger ball.

4. over/under

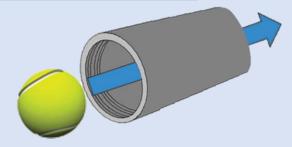


The ball goes over the box.

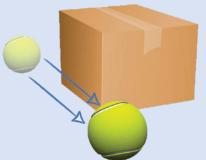


The ball goes under the table.

5. through/past

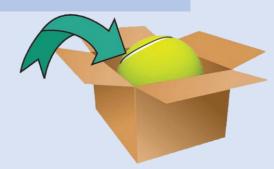


The ball goes throughthe tube.

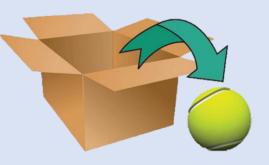


The ball goes past thebox.

6. onto/off

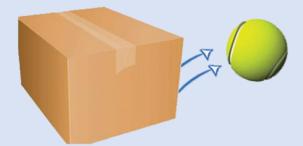


The ball is getting onto the box.



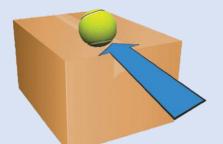
The ball is getting offthe box.

6. onto/off



The ball is going away from the box.

6. onto/off



The ball is going across the box.



