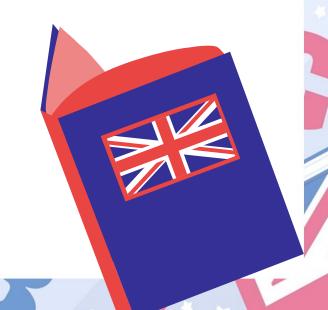


หัวข้อเรื่อง(Topics)

- 1. Vocabulary
- 2. Listening and Speaking Dialogs
- 3. Reading Passages
- 4. Worksheets



Vocabulary

Read the following vocabularies.

Vocabulary	Meaning
Benefits	สวัสดิการ
Unemployed	ว่างงาน
Appointment	การนัดหมาย
Accountant	นักบัญชี
Strategy	กลยุทธ์
Responsibility	ความรับผิดชอบ
Improve	ปรับปรุง
Commercial manager	ผู้จัดการธุรกิจ

Vocabulary	Meaning
Customer development director	ผู้จัดการฝ่ายพัฒนาลูกค้า
Logistics manager	ผู้จัดการฝ่ายโลจิสติกส์
Financial director	ผู้อำนวยการฝ่ายการเงิน
Manage	จัดการหรือบริหาร
In charge of	รับผิดชอบ
Responsible for	รับผิดชอบ
Deals with	เกี่ยวกับ
Warehouses	คลังสินค้า

ENG





Listening and Speaking

Listen and talk to your partner. (Dialog 1 to 5)

Dialog 1

Ms. Perry: Good morning. My name's Perry Mclai

Ms. Vanisa: I'm Vanisa Ford. I'm assistant.

Ms. Perry: Pleased to meet you, Vanisa.

Ms. Vanisa: Pleased to meet you, too. This is my

assistant, Mr. Archer West.

Mr. Archer: How do you do, Ms.Perry?

Ms. Perry: How do you do. I'm glad to meet you.

Mr. Archer: I'm glad to meet you, too.



A: What's your name?

B: John Worth.

A: And who's she?

B: She's my wife. Her name is Michael.

A: Where are you from?

B: We're from England.

A: What is your company in a website for people

with medium businesses?

B: We produce electronics components.

A: It's interesting.







James : Where do you work, Jacob?

Jacob: I work at LPN company.

James: I'm an occupational psychologist.

Jacob: How interesting it is.

James : Yeah, it's a good job. I really love

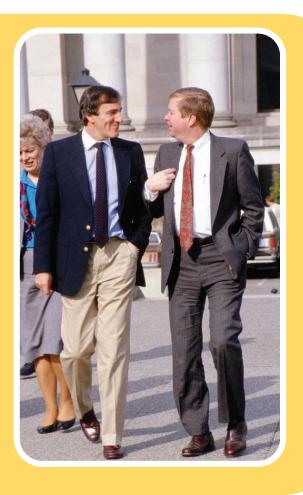
it.

What do you do?

Jacob: Oh, I'm a business man.

James: Where do you work?

Jacob: I work at PTP company.







Anna: Billy, this is Susan Well. Susan, this is Billy

Grant.

Susan: Pleased to meet you, Billy.

Billy: Pleased to meet you, too.

Anna: Susan is a personal assistan

Billy: A personal assistant? Great.

Anna: Billy is a businessman.

Susan: A businessman? Interesting













Wasa: Hi. How are you, Natree?

Natree: Hi. I'm fi ne. What about you?

Wasa: I'm fi ne, too. Nice to meet you again.

Natree: Nice to meet you again, too.

Wasa: Oh! This is Marisa Benjamat. She is my friend.

Natree: Hi. I'm Natree. Nice to meet you.

Marisa: Hi. I'm Marisa. Nice to meet you, too.

Wasa: Where do you work, Natree?

Natree: I work at Triphet Company. It's a small software company.

What about you?

Wasa: Well, I want to fi nd something if it is possible.

Natree: What about you, Marisa?

Marisa: I work for RP Company. It produces electrical appliar

Natree: Good.



Reading

Read the following passages. (Passage A to E)

Passage A:

The friendly face of facebook

Million people are on facebook everyday and now it's a multi-billion pound. British company, is not only a website for people who are British. They're from all over the world. So, is Facebook a friendly company? Yes, it is. John Anforne is the chief of technology offi cen



Passage B:

Mark Well's short story

Mark Well's short story was a server in his country. Now he is a cashier. He can do many thing's. He can use a cash register and use a computer. He has two problems. First, he can't speak English well. Second, he works a lot of hours. He can't find out a better job.



Passage C:

Diana Chen' husband

My husband is an accountant and makes good money, but we don't save very much. We live in a big apartment, and we have a new baby. We want to save money to buy a house. I take care of the baby, so I need a job to do at home. I can type well, and I have a new compute







Passage D:

Bob congress

Career experts have developed these strategies for holding on to a job.

Volunteer for new responsibilities, push your ideas, and make sure everyone knows you to be a good worker, learn everything that could help you do your job better, learn more about marketing, know about changes and new directions in the company.

You need to be able to communicate, improve your speaking and writing skills, make a positive impact on your boss by arriving early and working late and dress in a businesslike way.

Make yourself so valuable that the company won't want to lose you

Passage E:

Career changes make a difference

An American university has recently carried out a survey into why people decide to change direction in their career. The results show that 61% of the people interviewed would prefer to do something more useful with their lives.

Jeff Short, whose original aim when he set up his own company was to make money. He realized that something was missing in his life.

Many of them are part-time so that you only have to give up your current job once you become qualifi ed.